

Call for Proposals

Local Development Fund

Supporting Local Advocacy Initiatives

Grant overview

The Local Development Fund (LDF) is a mini project grant within the joint DANIDA Project (Phase III), facilitated by the Ghana Federation of Disability Organisations (GFD). This fund is awarded in support of local rights based advocacy and initiatives to strengthen advocacy, organizational development and resource mobilization. The focus of the grants will be on cooperation and joint disability initiatives

- among the Organisations of Persons With Disabilities (OPWDs),
- project districts of the Joint Disability Project
- district branches of GFD member organisations and
- Like-minded and affiliated CSOs working in the area of disability.

Eligibility criteria

General considerations:

- ✓ The applicant must be a district branch of GFD or any of its member Organizations or a CSO affiliated to and working in the area of disability
- ✓ The applicant district or CSO must have authorized and recognized leadership.

- ✓ The applicant should have a relevant, concrete and time-bound strategy out of which activities are drawn for the proposed project.
- ✓ Activities must be in line with the advocacy plan of the local GFD branch and promote inclusion of PWDs in civil society organizations and the society at large.
- ✓ Projects should have a maximum of three (3) month implementation period
- ✓ Beneficiaries of the LDF shall, on request, participate in and share their experiences at relevant meetings (e.g. YAF or HYAF).
- ✓ Activities must reflect gender sensitivity and promote inclusion of both men and women within various areas disability.

Thematic Areas

In this particular call, a priority will be placed on proposals that address issues of capacity building in sustainability and resource mobilization in the project districts. Proposals in this area will attract an advantage

Other proposals must address at least one of the following areas:

- Physical accessibility to public places like health posts and schools
- Access to sign language interpretation at health posts/clinics/hospitals
- Community based Rehabilitation for the blind and partially sighted
- Access of PWDs to DACF.
- Organizational Development of organizations of people with disabilities (OPWDs)

- Development of Parent Support Systems for children with Intellectual Disabilities
- Inclusion of PWDs in decision making at the local level
- Addressing issues of stigmatization and victimization of PWDs

Guidelines for project proposal preparation

An introductory part of the proposal should have;

- Name and address of applicant organization or CSO, title of project, details of contact persons for the project.
- Background of the applicant organisation or CSO, e.g. how was it formed and how the current leadership was put in place.
- Past projects carried out; their success (es) and failure(s)
- Strength(s) and weakness (es) of the applicant organization.
- An initial grant amount of not more than GHC 5,000 (five thousand cedis) will be awarded.
- A maximum of 10% of the granted funds may be used for the administration of the project by the organization.

The project proposal should include;

- The objective(s) and intention of the project.
- Expected outcomes and how this will influence the lives of the beneficiaries
- Show the linkage between the proposed activities and the expected outcome
- Target groups and beneficiaries
- Activities and time lines of the project period.
- How the project activities will be monitored, monitoring indicators, possible risks and the means of verification of results
- A comprehensive budget covering all the proposed activities (see the budget template below)
- Persons or Committees within the organisation responsible for the project and their responsibilities

Administration of project funds:

- ✓ The applicant district/CSO should demonstrate the ability and commitment to managing projects and funds by providing evidence of previous experience in the same.
- ✓ Upon information of a successful application, a bank account should be opened in the name of the organization and the GFD (a title will be provided by the GFD).The bank account for the operation of the funds will have at least 3 signatories.

- ✓ There should be (an) authorized person(s) charged to manage the funds.
- ✓ Reporting formats will be shared with successful applicants to support the documentation of their processes and activities. There will be both narrative and financial formats.

Applicants should use the templates below for development of the budget:

Budget Template for LDF Activities

Activity 1 Title:					
Objective of the Activity:					
Items	Cost of item	No of Persons	Frequency	Total	Comments

Total					
Office expenses (not more than 10% of the total)					
Grand Total					

Collated Budget Template for LDF Activities

Activities	Cost of the Activity in GH¢
Title of Activity 1:	
Title of Activity 2:	
Title of Activity 3:	
Office expenses (not more than 10% of the total)	

Grand Total Requested	
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Submission of applications:

All applications should be sent to the following address (physically or electronically):

The Executive Director
Ghana Federation of Disability Organizations
Accra Rehabilitation Center
Accra
Email: proposals@gfdgh.org

For enquiries, please contact Kwami Ansre on email: kwamitheo@gmail.com .

Deadline for submission of applications is 22nd January, 2018